IT'S THAT TIME -- WINDOWS 7 IS ROLLING OUT!

We have piloted Windows 7 at the Billings and Helena Clinics and on select computers. The Rollout is starting this week beginning with Libby, Kalispell, Polson and Ronan (and their satellites).

To make this rollout go as smoothly as possible, the following are some suggestions:

1. Bring all of your satellite computers, scanners and printers to your main location to be updated.
2. Your WIC IT folks will no longer have the ability to install scanners, so you must make sure that scanners get installed on every computer that will use them.
3. If you have files stored on your computer, make sure you know where they are so you can tell the person updating your computer where your files are and that you need them copied.
4. If you file your emails other than in the inbox or outbox, make sure you tell the person upgrading your computer so they can ensure that you keep your emails.
5. If you have shortcuts or files on your desktop, make sure you tell the person updating your computer.
6. If you have internet favorites, make sure you tell the person updating your computer.
7. If you have any non-WIC hardware that you want installed on your computer (like a county printer), make sure you tell the person updating your computer that you would like it installed.
8. If you use wireless, inform the person performing the upgrade and make sure you can connect to the internet before he leaves.
9. If you have hardcoded IP addresses for different clinic locations, make sure the person upgrading your computer has put those in.

BEFORE THE INSTALLER LEAVES YOUR LOCATION:

1. Make sure you have shortcuts on your desktop to CLINIC, SIS and WEBEX and that they all work.
2. If you use outlook on your computer, make sure you can access your email.
3. If, when you start SIS, you get a security warning, ask the installer to get rid of the warning for good.
4. Make sure M-SPIRIT can be run on every computer.
5. Make sure that every workstation/laptop that is required to print benefits CAN print benefits.
6. When printing benefits, make sure the "MICR" line on the benefits is printed in the correct font.
7. If you have check-in/check-out clinics, make sure that you can check-in/out your clinics.

PROBLEMS WE KNOW ABOUT IN WINDOWS 7:

1. We know that the message displayed on the signature pad regarding rights and responsibilities and check numbers is garbled. So, until this issue is solved, you must inform your clients verbally what they are signing for.
2. If you have any new signature pad issues, please inform the WIC Helpdesk at the time they occur.
3. If printers are not installed correctly, the first page will print forever, so it is very important you verify that you can print from all computers.

The success of this rollout is largely in your hands. Please let us know how smoothly the rollout occurred in your clinic so we may address any issues.